



**2 East Sandusky Street
Fredericktown, Ohio 43019
740-694-9010 | Fax 740-694-9032
fredericktownohio.net**

**DIRECTIONS FOR COMPLETING AN APPLICATION FOR
NEW CONSTRUCTION ZONING CERTIFICATE**

1. Plans must be submitted with application for a Building Permit.
2. An approved Building Permit is required before excavation may begin.
3. Water and/or sewer tap fees must be paid prior to making tap into Village infrastructure.
4. Make certain setbacks (distance from property boundaries) on all sides comply with Village Zoning Code.
5. Asphalt or concrete driveway must be completed within twelve months of occupancy and driveway shall comply with Zoning Code specifications; gravel and dirt driveways are prohibited.
6. Sidewalk must be constructed on new homes if adjacent property has streetside sidewalk and said new sidewalk shall comply with Zoning Code specifications.
7. Property pins shall be located and visible.
8. Square Footage Requirements must be met.
9. Fees to be paid at time of application.
10. Application must be fully completed.

I have read, understand, and agree to comply with the above requirements.

Print Name

Signature

Date



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APPLICATION FOR ZONING CERTIFICATE - *NEW CONSTRUCTION*

Always call #811 to have underground utilities located prior to excavation

Application No. _____

The undersigned applies for a zoning certificate for the following use, said permit to be issued on the basis of the information contained within this application. The applicant hereby certifies that all information and attachments to this application are true and correct.

The applicant is required, in addition to the information requested on this form to submit plans, in duplicate and drawn to scale, showing the actual dimensions and shape of the lot, exact sizes and locations of existing buildings on the lot, and the location and dimensions of the proposed buildings or alterations. *The Zoning Inspector shall act upon all applications for building permits zoning certificates on which he is authorized to act by the provisions of Zoning Ordinance 2023-18 within thirty (30) days after they are filed in full compliance with all the applicable requirements.*

Date of application _____ Contractor _____ Phone No. _____

Name of applicant (owner) _____ Phone No. _____

Address _____ City _____ State _____ Zip _____

Location of site for which permit is requested: Lot No. _____ Street _____

Subdivision _____

If corner lot, give name of side street _____

Frontage _____ feet Depth _____ feet Area in square feet _____

Property presently zoned as, check one:

- | | | |
|--|---|---|
| <input type="checkbox"/> R-1 Residential | <input type="checkbox"/> B-1 Downtown Business District | <input type="checkbox"/> C-1 Conservation District |
| <input type="checkbox"/> R-2 Residential | <input type="checkbox"/> B-2 General Business District | <input type="checkbox"/> M-1 Manufacturing District |
| <input type="checkbox"/> R-3 Residential | <input type="checkbox"/> B-3 Bypass Business District | <input type="checkbox"/> AG Agricultural District |
| <input type="checkbox"/> PND (Planned Neighborhood District) | <input type="checkbox"/> P-1 Public and Semi-Public | Existing Use _____ |

Garage _____ Sq. ft. _____ Private or Public Basement _____ Residence _____ Sq. ft. living area _____

No. of Units _____ Sq. ft. living area each _____ with/without Garage _____ With/without Basement _____

Building heights: Stories _____ feet in height _____

Yard Dimensions: Min. building setback _____ Rear _____ One side _____

Sum of Side Yards _____ Type of Sewage Disposal _____

No. of off-street parking spaces to be provided _____ No. of off-street loading berths to be provided _____

On a separate sheet attach a list of other supplemental requirements or conditions that will be met, or explain any points you feel need clarifications.

NOTE: State Code requires submission of plans on buildings to be used for: Resort, Assembly, Education, Entertainment, Lodging, Trade, Manufacturing or Repair, Storage, Traffic or occupancy by the Public and residential buildings with more than three units.

If construction comes under above classifications, have plans been submitted and approved? Yes _____ No _____

Date of Approval _____ Approving Agency _____

It shall be unlawful for any owner, lessee or tenant to occupy any structure, building or land, or part thereof, hereafter erected, created, changed, converted or enlarged unless a certificate of occupancy shall have been issued by the Zoning Inspector after inspection. Such certificate of occupancy shall show and certify that such building, structure or premises has been constructed, altered or improved in compliance with the provisions of this Ordinance, the Building Code and all other applicable codes or ordinances and all conditions and requirements, if any, stipulated by the Board of Appeals or other proper authority.

No permit for excavation or construction shall be issued by the Zoning Inspector, unless the plans, specifications and the intended use conform to the provisions of this Ordinance.

Such certificate shall be valid for not more than twelve (12) months unless specific permission for a longer period is granted by the Village Planning Commission or acceptable progress has been made on the construction of the structure in question.

Estimated Value _____ Signature _____

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FEE PAID: AMOUNT _____ CASH _____ CHECK _____ DATE _____

Application approved by Zoning Inspector. Yes _____ No _____ Date _____

Application rejected by reason of: _____

Zoning Inspector



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APPLICATION FOR WATER and WASTEWATER TAPPING PERMIT

Account Number _____ Application Number _____

Service Address _____ Date of Application _____

Owners Name _____ Phone Number _____

Billing Address _____

Work to be performed by _____

Proposed use of water Residential _____ Fire _____ Commercial _____ Other _____
(check all applicable uses)

Type of premise: Single Family _____ Multiple Family (No. of Units) _____ Number of Stories _____
Commercial _____ Purpose: _____

Size of proposed Water Tap _____ in. Water Tap Class (A, B) _____ Charge \$ _____

Size of proposed Sewer Tap _____ in. Sewer Tap Class (A, B) _____ Charge \$ _____

Additional Meter _____ Meter Size _____ in. Other Charges \$ _____ Charge \$ _____

Date Paid _____ Check # _____

AS THE OWNER OF THE ABOVE REFERENCED PROPERTY I HEREBY MAKE APPLICATION FOR WATER AND/OR SEWER SERVICE FROM THE VILLAGE OF FREDERICKTOWN'S WATER AND WASTEWATER DEPARTMENT. I FURTHER ACKNOWLEDGE THAT ALL OF THE INFORMATION IS TRUE AND AS THE OWNER OF THIS PROPERTY I AM RESPONSIBLE FOR ALL WATER AND SEWER CHARGES THAT MAY BE CHARGED AGAINST THIS PROPERTY FOR THE CONSUMPTION OR DISCHARGE OF WATER OR SEWER, WHETHER I AM RESIDING THERE OR AM ALLOWING ANOTHER PARTY TO OCCUPY THE PREMISES. I ALSO AGREE TO FOLLOW ALL RULES AND REGULATIONS OF THE VILLAGE OF FREDERICKTOWN'S WATER AND WASTEWATER DEPARMENT.

SIGNATURE OF OWNER

PRINT NAME

DATE



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VILLAGE OF FREDERICKTOWN DRIVEWAY/SIDEWALK PERMIT

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All new construction is required to have approved hard surface driveway (concrete or asphalt). Driveway must be completed within twelve months of occupancy and must comply with zoning code specifications. Gravel and dirt driveways are prohibited.

New construction work requires submittal of a drawing of the proposed work showing width of driveway at property line and the widest point of the driveway on the property. The drawing shall also indicate the distance from the front of the house to the property line and the width of the lot at the affected property line. For new sidewalk or repair of existing sidewalk, drawing must show location, width, length. Both applications shall also include a typical cross-section of work to be performed.

Property Owner _____ Contractor _____
Owner's Phone _____ Phone _____
Address of Work _____ Fax _____
Location of Work _____ Email _____

Purpose _____
Start Date _____ Duration of Work _____
Affected Area: _____ Length: _____ Width: _____ Other: _____

Is there street or sidewalk blockage associated with this construction or demolition? Yes ___ No ___

PAVEMENT AFFECTED:

Roadway: Asphalt ___ Concrete ___ Brick ___ Sidewalk: Concrete ___ Paver ___
Curb: Asphalt ___ Concrete ___

Person Applying for Permit: _____
Print Name Signature

SPECIAL NOTES _____

FOR OFFICE USE ONLY

Reviewed by: _____
Print Name Signature

