

September 18, 2023

The Fredericktown Village council met in regular session on September 18, 2023 at 7:00 p.m. at the Fredericktown Municipal Building.

PRESENT: Council Members Brewer, de Rojas, Lanuzza, McKnight, and Shoemaker; Village Administrator Snell; Police Chief Myers; Fiscal Officer Graves; Solicitor Landon.

ABSENT: Council Member Hobson. Lanuzza made a motion to excuse the absence of Council Member Hobson. Seconded by Brewer. All Yea.

Mayor Day called the meeting to order at 7:00 p.m.

INVOCATION: Andy Smith, NewLife Community Church.

MINUTES:

Lanuzza made a motion to approve the August 21, 2023 council meeting minutes. Seconded by McKnight. All Yea, except Hobson

VISITOR COMMENTS:

- Tina Cockrell, Knox Public Health shared information about lime disease, flu vaccine clinic, the new community health center and women's health services. She also shared that Knox Public Health received two grants, one for failing septic systems and another for student driver education.

LEGISLATION

(Second Reading) **RESOLUTION 2023-22 – A RESOLUTION ACCEPTING THE AMOUNTS AND RATES DETERMINED BY THE BUDGET COMMISSIONS AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

Lanuzza made a motion to waive the third reading of Resolution 2023-22. Seconded by Brewer. All Yea, except Hobson.

Lanuzza made a motion to pass Resolution 2023-22. Seconded by Brewer. All Yea, except Hobson

(Second Reading) **RESOLUTION NO. 2023-23 - A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO APPLY FOR COUNTY PERMISSIVE FUNDS**

OLD BUSINESS:

- Equipment life contact: Snell talked with Jeff Harmer and reached out to Reserve Advisors; they do not service public entities. Council would like Snell to search for vendors that would service public entities.
- Zoning applications: Fox, Graves and Snell worked together getting applications and checklist ready for the implementation of the new zoning code that will be in force as of 9/21/2023. Graves noticed we did not have fees agreed upon for mobile food vendors. Snell asked other municipalities what they charge, and gave samples to Council. Shoemaker made a motion to set the mobile food vendor fees as follows: Type 1 - \$150.00 and Type 2 - \$25.00. Seconded by Lanuzza. All yea, except Hobson. Snell and Graves will bring legislation amending fee ordinance to the next council meeting.
- Salem Avenue debris on property: Chief sent nuisance letter to property owner. Property owner has resolved the issue.
- MIA/KIA banners: Snell working with AEP application to put banners on poles. Lanuzza shared samples that Mikey Cochran had given him.

NEW BUSINESS:

- Trick or Treat night in the Village – Tuesday, October 31 from 5:30 p.m. – 7:00 p.m.
- Mayor Day had a resident ask about a stop sign at High and Taylor Streets, and the Senior Citizens asked about possibly putting in a couple handicap parking spaces in the parking lot behind the Municipal building. Chief Myers will look into both items.

VILLAGE ADMINISTRATOR'S REPORT: See attached.

FISCAL OFFICER'S REPORT:

- Council reviewed the bills, financial reports and bank reconciliation statement for the month of August 2023. Shoemaker made a motion to approve the financial reports, bills and bank statement for August 2023. Seconded by Brewer. All Yea, except Hobson

POLICE CHIEF REPORT:

- New sign at police department – TD Landscaping has finished landscaping around sign. Thanked Sandy Erick and Brian King for donating new mailbox.
- Patrolman opening – have received 10 applications. Five were rejected, four withdrew their applications. Background check is being done on one applicant.
- Purchased three new in car computers. They should be in this week and Dynamic Networks will be in to do the installation.
- Patrolmen are still doing self defense classes with the Mount Vernon Police Department.

ZONING INSPECTOR'S REPORT: None

SOLICITOR'S REPORT:

- Looked over Indigent Burial Policy and application for Administrator Snell.

COMMITTEE REPORTS:

PLANNING COMMISSION: None. Next meeting to be determined

FINANCE, PUBLIC WORKS, SAFETY: None

MISCELLANEOUS COMMITTEE REPORTS: None

ADJOURNMENT – Brewer made a motion to adjourn. Seconded by McKnight. All Yea, except Hobson.

Meeting Adjourned at 7:47 p.m.

Mayor Jerry Day

Suzan Graves, Fiscal Officer

TO: MAYOR & COUNCIL
FROM: BRUCE SNELL, VILLAGE ADMINISTRATOR
DATE: SEPTEMBER 18, 2023
SUBJECT: ACTIVITY REPORT

AREA DEVELOPMENT FOUNDATION

I will be attending Economic Development 101 training at the Knox Area Development Foundation on Friday September 22nd. This is free training and it runs from 8 AM to noon and it is available to Council members as well.

COMMUNITY DEVELOPMENT

The Fredericktown Community Development Foundation (FCDF) met on September 7th to discuss economic development in the community. They will meet again at the FLS Board of Education Building on Thursday, October 5th.

ELECTRIC VEHICLE CHARGERS

I have not seen anyone using the chargers in the past month and Suzy indicated that we did not receive any revenues that we would receive if the stations had been used.

FREDERICKTOWN TOMATO SHOW

The Fredericktown Tomato Show Board has asked me to extend their gratitude to Council and staff for all the support we have provided to the Board each year to help make this event a success. On behalf of Council, I thanked the Board for their hours and hours of hard work throughout the year for the past forty-six years.

INDIGENT CREMATION & BURIALS

We have included indigent legislation, with an application and a proposed policy. Adam will be at the Council meeting Monday to answer any legal questions Council may have pertaining to this. In short, Mayor, Suzy and I met with Wesley Snyder to discuss the Village's legal obligation to bury indigent residents and Mr. Snyder also shared other municipality's policy and application screening process.

KOKOSING PARK

Kokosing Park will remain open throughout September as weather permits. There doesn't appear to be anymore 80° days forecasted for this month but we will see if that changes as the month progresses.

The picnic tables were used during the Tomato Show by adults and kids alike for dining and there was no damage reported. The Tomato Show does use the new parking lot for their merchant tent.

OHIO ENVIRONMENTAL PROTECTION AGENCY GRANT

We were recently awarded a \$5,657.86 grant by OEPA and we have taken delivery of the hydrant and valve exercising equipment and we are awaiting the delivery of our new underground pipe locator. This equipment may help prevent strains and sprains as it takes considerable strength, repetition, and time to open and close virtually every hydrant (approximately 180) and valve within our water infrastructure.

PAVING

Kokosing has completed the paving of Mulberry Street and Stuble Circle. The valve boxes and manholes have been adjusted to grade, crosswalks have been striped, and a dilapidated catch-basin has been rebuilt. The project has been completed.

PLANNING COMMISSION

The Planning Commission has no meeting scheduled this month, as there is no known pertinent business to discuss.

RESERVE ADVISORS

I spoke with a representative from Reserve Advisors, the company that assists Apple Valley HOA with the management of their assets. They indicated that they no longer service public agencies.

ROAD SALT

As a cost-saving measure, we have switched road salt suppliers and our cost-per-ton quote for this year is more than 35% less than last year's cost. This cost reduction is likely due partly to the surplus the salt companies have as a result of last year's mild winter.

SERVICE DEPARTMENT

The service department has been mowing, performing water taps, using the vac-truck in problem areas of the sewer infrastructure, maintaining the splash pad, collecting brush, replacing old signage, and other miscellaneous routine tasks.

STREETSCAPE

Smith Paving, out of Norwalk, had the low bid of \$1,595,404.75 and was awarded the project by ODOT. Construction will likely begin this winter and will likely be finished before November 2024. The traffic lights will be removed in lieu of four-way-stops. Streetlighting will be replaced with historical-themed LED lighting. Trees will be replaced and additional trees will be added and will include tree grates. Sidewalks and streets will be widened as a result of eliminating diagonal parking and replacing with parallel parking. Overhead utilities will be moved underground to the furthest extent possible. The paving (overlay) will be included in the project. ODOT and the contractor will have a pre-construction meeting that I will attend with the Mayor next month.

UTILITIES

We have had virtually no problems with the microwave at the WWTP over the past month. As we have discussed, the microwave has a finite life of sorts, and it will need replaced, but we will use it for as long as it appears to be cost-effective.

VETERAN BANNERS

I have spoken with AEP in regards to installing banners on power poles. They indicated that there is an application process and, as part of that process, they will need to know precisely which poles (with pole numbers and addresses) we are asking to mount banners on. Kristine Lindeman is partnering with Mickey Cochran on this endeavor and Kristine will coordinate a time when we can go out and she will select the poles they had planned on using.