

July 17, 2023

The Fredericktown Village council met in regular session on July 17, 2023 at 7:00 p.m. at the Fredericktown Municipal Building.

PRESENT: Council Members Brewer, Hobson, Lanuzza, McKnight, and Shoemaker; Village Administrator Snell; Chief Myers; Fiscal Officer Graves.

ABSENT: Mayor Day.

President Pro-Tempore Lanuzza called the meeting to order at 7:00 p.m.

INVOCATION: Andy Smith, NewLife Community Church.

MINUTES:

Amended minutes to reflect that Helen Fry did not agree with how minutes were written. She said she did not agree with her comments as written in the May 8 and May 15 minutes. Hobson made a motion to approve the amended June 19, 2023 council meeting minutes. Seconded by Brewer. All Yea.

Hobson made a motion to approve the June 26, 2023 council meeting minutes. Seconded by Brewer. All Yea.

VISITOR COMMENTS:

Mickey Cochran

- Banners for light poles. Would like to add KIA soldier who grew up in Fredericktown, but did not graduate from Fredericktown High School. Council had no objections to it. Also found four more KIA WWI soldiers to recognize. Would like to be able to use larger banners on the light poles. Questioned who will be deciding on banners that will be permitted. Shoemaker suggested that Mickey attend the FCDF meetings regarding the banners.

Helen Fry

- Sent email to Council members regarding a property, she would like to hear from them about a solution.

LEGISLATION

(Second Reading) **RESOLUTION NO. 2023-17 - A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE 2023 KNOX COUNTY TAX INCENTIVE REVIEW COUNCIL CONCERNING PARCELS OF COMMERCIAL REAL PROPERTY IN THE VILLAGE OF FREDERICKTOWN RECEIVING TAX EXEMPTIONS FOR PURPOSES OF ECONOMIC DEVELOPMENT**

(Second Reading) **ORDINANCE NO. 2023-18 - AN ORDINANCE REPLACING THE EXISTING ZONING ORDINANCE (2007-03) WITH A NEW ZONING CODE**

- de Rojas mentioned on page 84 there are a couple of changes. #6 – ...kept on file in the Village Office. #9 – omit the second “completely”. (May have to start readings again, will check with Solicitor Landon.

(Second Reading) **ORDINANCE NO. 2023-19 - AN ORDINANCE ESTABLISHING WATER AND SEWER TAP FEES FOR RESIDENTS AND NONRESIDENTS SERVICED BY THE VILLAGE OF FREDERICKTOWN, OHIO**

- de Rojas would like the verbiage about requirement to connect public water and sewer systems, as well the requirement to apply for a permit added in. Discussion was had about what is included in the tap fee and what is included in any costs incurred by the Village. (Changes requested are in the Public Works folder on the shared drive.) Snell stated that since changes were made at second reading, we will have to start the three readings again.

OLD BUSINESS:

- De Rojas
 - Any update on the equipment life contact, Jeff Harmer. Administrator Snell said he had not contacted him yet, but will do so.
 - Anything from Wendy at Compass Point, about zoning applications and one-page checklists. Fiscal Officer Graves said we have not heard from her yet. Snell and Graves will get with Andy and Wendy, and have the applications and checklists at next council meeting.

NEW BUSINESS: None

VILLAGE ADMINISTRATOR'S REPORT: See attached.

- Residents have complained about foul odors coming from Green Machine Recycling. Mayor and Snell reached out to Knox Public Health. Green Machine is working with the EPA, they have to have proof that soybeans were taken out, and that they will not take any more soybeans.

FISCAL OFFICER'S REPORT:

- Council reviewed the bills, financial reports and bank reconciliation statement for the month of June 2023. Hobson made a motion to approve the financial reports, bills and bank statement for June 2023. Seconded by Shoemaker. All Yea.
- Informed Council that the Village received a bill from Richardson Glass dated 9/21/21 for the doors on the Council Chamber. Graves stated that she had asked Richardson Glass more than once for the invoice. She will have to do a Then and Now Purchase Order to pay the invoice.

POLICE CHIEF REPORT:

- Neighborhood Watch Meeting – Tuesday, July 28 at 6:30 p.m.
- Juvenile Probation Department helped with edging at the police department. TD Landscape will be donating landscaping services as well.
- Was denied for the Firehouse Subs grant.
- Getting quotes for three new computers for the cruisers.

SOLICITOR'S REPORT: None

COMMITTEE REPORTS:

PLANNING COMMISSION: None. Next meeting to be determined

FINANCE, PUBLIC WORKS, SAFETY:

Public Works:

- Mike Hannan gave overview of sewer plant. Checking on options and will give feedback later.
- Next meeting August 21st

MISCELLANEOUS COMMITTEE REPORTS:

- de Rojas has information about the Fire Department Levy on the ballot this fall.

ADJOURNMENT – Hobson made a motion to adjourn. Seconded by Shoemaker. All Yea.

Meeting Adjourned at 8:07 p.m.

President Pro-Tempore Rick Lanuzza

Suzan Graves, Fiscal Officer

TO: MAYOR & COUNCIL
FROM: BRUCE SNELL, VILLAGE ADMINISTRATOR
DATE: JULY 17, 2023
SUBJECT: ACTIVITY REPORT

COMMUNITY DEVELOPMENT

The Fredericktown Community Development Foundation (FCDF) met on July 6th to discuss economic development in the community. They will meet again at the FLS Board of Education Building on Thursday, August 3rd. I put the June Meeting Minutes on the Shared Drive under FCDF and I will do the same with the July Meeting Minutes once they are approved.

ELECTRIC VEHICLE CHARGERS

The four charging units have been set to operate at a user fee of \$4 per hour, as directed by Council, and that fee will be prorated, according to Joe Walsh. I have not seen the chargers used since I used them last month as a test-run of sorts for my friend's vehicle.

2023 STREET IMPROVEMENTS

Kokosing was awarded the project with a low bid of \$189K. The project consists of:

- milling and paving all of Mulberry Street and rebuilding a deteriorated catch basin
- paving approximately 2/3 of Struble Circle, in Bollinger Subdivision
- possibly milling and paving patches on badly deteriorated spots in several other places

Kokosing has moved the project back to August but they are confident they will complete the project well before the Tomato Show.

Secondly, Mid-Ohio Sealing has completed sealing Simons Avenue and the Owl Creek Trail.

OHIO ENVIRONMENTAL PROTECTION AGENCY GRANT

We have received notification from OEPA that we have been awarded the \$5,658 grant for the purchase of hydrant and valve exercising equipment. As soon as OEPA has signed the agreement, we are free to move forward on the purchase of this equipment. This equipment may help prevent strains and sprains as it takes considerable strength (and time) to open and close virtually every hydrant and valve within our water infrastructure.

PLANNING COMMISSION

The Planning Commission met on June 26th and approved a lot-split on Butler Boulevard with a vote of 5-0. The Planning Commission will continue to meet on an as needed

basis. We have nothing scheduled for this month at this point. However, we did have a public request for minutes and we do not have any recorded minutes to share beyond June 2023. I was under the impression we had someone keeping minutes at each meeting, but that was obviously not the case and we will rectify that.

SERVICE DEPARTMENT

We have been filling potholes, cutting out bad areas of asphalt to be patched, repairing water main leaks, maintaining sewer mains, mowing, and maintaining the splash pad, to name just a few ongoing activities.

Our annual hydrant flushing will begin in early August.

STREETSCAPE

The Streetscape Project went out to bid on May 11th. The project will NOT include the traffic masts and traffic signals at the square and existing traffic lights will be eliminated from Main and College and Main and Mill/High. The tentative schedule is as follows:

- Smith Paving, out of Norwalk, had the low bid and was awarded the project by ODOT earlier this month
- The project will likely be “in contract” by early August
- Construction will likely begin shortly after the 2023 Tomato Show ends
- The ODOT project will likely be finished sometime in 2024, depending on supply chain issues
- The project will receive TAP funding as planned, even if the project runs into 2024
- The paving (overlay) will be included in the project

UTILITIES

Utilities Superintendent Mike Hannan will be at the Public Works Committee Meeting to update Council on the WWTP and to answer any questions the committee, or the rest of Council, may have. You will recall we brought Scott, a microwave specialist from NC, in to evaluate our unit and provide any trouble-shooting assistance he could, which he did. However, Scott only stayed one day, as he felt charging us for more than one day would be a waste of our money and of his time, as he had done all he could do for us at that point, given the age (twenty years) of our unit. We also had our long-time electrical/electronics specialist come in and help us work some additional microwave bugs out a couple weeks after Scott’s visit. I will let Mike fill the PW Committee in and get us all up to speed as to where we stand in regards to the microwave itself and the entire utilities department.

MISCELLANEOUS

- At Chief’s request, we had a concrete ramp constructed at the entrance to the FPD and we are currently in the process of getting a railing made and installed by Precision Welding.
- Also, we received complaints regarding Green Machine and we passed those onto Knox Public Health and they are working with Green Machin in getting the complaints addressed and resolved though other agencies.