

April 17, 2023

The Fredericktown Village council met in regular session on April 17, 2023 at 7:00 p.m. at the Fredericktown Municipal Building.

PRESENT: Council Members Brewer, de Rojas, Hobson, Lanuzza, McKnight, and Shoemaker; Administrator Snell; Fiscal Officer Graves; Chief Myers.

Mayor Day called the meeting to order at 7:00 p.m.

INVOCATION: Invocation was given by Pastor Ruth Douglas.

MINUTES:

Lanuzza made a motion to approve the March 20, 2023 council meeting minutes. Seconded by Brewer. Brewer, Lanuzza, McKnight and Shoemaker, Yea; de Rojas and Hobson abstained.

PUBLIC HEARING FOR REVISED ZONING CODE: Began at 7:05 p.m., closed at 7:56 p.m.

- Lanuzza questions:
 1. Storage of recreational vehicles – 709.07.
 2. Conduct of public hearings – 711.06.
 3. Confirm if carports are allowed if they are attached to home.
 4. Voting and Term Limits for Zoning Board – 711.04.
- Helen Fry questions:
 1. Verify who the Village Engineer is. Administrator Snell said that the Village currently contracts with K.E. McCartney for engineering services.
 2. For new builds, are garages and driveways required? Doesn't agree that new builds can take up to two years to complete, plus six-month extensions. What is considered complete? It was clarified that complete means house, garage and driveway.
 3. Has Driveway ordinance 2013-10 been enforced?
 4. When will review boards be established – 711.04. Lanuzza clarified that the Zoning Board of Appeals is this review board.
 5. Are there any fees for postponement?
- de Rojas questions:
 1. Regulate recreational vehicles parked in mobile home park – 702.04. Would like to see same restrictions from 709.07 apply to mobile home park.
 2. Driveway ordinance 2013-10, when did it become effective? (7-15-2013). Any driveways before that were grandfathered. Discussion followed about allowing gravel driveways in the Village.

Administrator Snell will contact Wendy from Compass point, Adam Landon, and Andy Fox and ask them to attend the next council meeting to discuss the questions/changes. (Wendy cannot attend the May 15 council meeting. Council will have a workshop on May 18, at 5:30.)

VISITOR COMMENTS:

- Helen Fry said the Village calendar needs updated, and would like to see the special meetings on the electric sign.

LEGISLATION:

(Second Reading) **ORDINANCE NO. 2023-07 - AN ORDINANCE SPECIFYING THE STAFFING AND WAGES OF EMPLOYEES OF THE VILLAGE OF FREDERICKTOWN, OHIO**

De Rojas made a motion to amend the elected official's compensation to keep at current rates. Motion failed by the lack of a second motion.

Lanuzza made a motion to waive the third reading of Ordinance 2023-07. Seconded by Hobson. Brewer, Hobson, Lanuzza, McKnight, and Shoemaker, Yea; de Rojas, Nay.

Lanuzza made a motion to pass Ordinance 2023-07. Seconded by Brewer. Brewer, Hobson, Lanuzza, McKnight, and Shoemaker, Yea; de Rojas, Nay.

(Emergency) **ORDINANCE NO. 2023-10 - RENEWAL OF THE SNOW AND ICE AGREEMENT BETWEEN THE OHIO DEPARTMENT OF TRANSPORTATION AND THE VILLAGE OF FREDERICKTOWN**

Brewer made a motion to waive the three readings of Ordinance 2023-10. Seconded by McKnight. Brewer, Hobson, Lanuzza, McKnight, and Shoemaker, Yea; de Rojas, Nay.

Lanuzza made a motion to pass Ordinance 2023-10. Seconded by McKnight. Brewer, Hobson, Lanuzza, McKnight, and Shoemaker, Yea; de Rojas, Nay.

(First Reading) **ORDINANCE NO 2023-11 - AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO SUBMIT THE PROPOSED 2024 BUDGET FOR THE VILLAGE OF FREDERICKTOWN TO THE KNOX COUNTY AUDITOR**

OLD BUSINESS:

- de Rojas would like the Village to have something in writing from ODOT that the Streetscape being completed in 2024 will not conflict with federal funding for the project. Administrator Snell stated the funding is already approved. Bids are set to go out May 11, awarded by July 3, in contract by August 1. Project should start soon after the Tomato Show.

NEW BUSINESS:

- Brewer said ODOT needs to clean up their salt barns near the bike path. Administrator Snell will contact ODOT about the situation.

VILLAGE ADMINISTRATOR'S REPORT: See attached.

FISCAL OFFICER'S REPORT:

- Council reviewed the bills, financial reports and bank reconciliation statement for the month of March 2023. de Rojas made a motion to approve the financial reports, bills and bank statement for March 2023. Seconded by Shoemaker. All Yea.

POLICE CHIEF REPORT:

- Tracking street light outages with Administrator Snell and reporting to AEP.
- de Rojas thanked Chief for working on getting nuisance properties notified and cleaned up.
- Neighborhood Watch Meeting, April 17 at 6:30 p.m.
- Department completed annual Taser Certification.

SOLICITOR'S REPORT: None

COMMITTEE REPORTS: None

PLANNING COMMISSION:

- Meeting was scheduled for April 24 at 5:30 p.m., but subsequently cancelled.

FINANCE, PUBLIC WORKS, SAFETY:

- Next meeting May 15th
- Finance – 2024 Budget submitted to council for first reading.

MISCELLANEOUS COMMITTEE REPORTS: None

ADJOURNMENT – de Rojas made a motion to adjourn. Seconded by Hobson. All Yea.

Meeting Adjourned at 8:27 p.m.

Rick Lanuzza, President Pro-Tempore

Suzan Graves, Fiscal Officer

TO: MAYOR & COUNCIL
FROM: BRUCE SNELL, VILLAGE ADMINISTRATOR
DATE: APRIL 14, 2023
SUBJECT: ACTIVITY REPORT

AMERICAN RESCUE PLAN ACT

T-Mobile subcontractors appear to have completed their work with removing the old communications equipment, installing the new communications equipment, and removing the temporary equipment they had in place during the rehab project.

The Sewer Separation Project (Phase 9, 10 & 11) was finished in late November. KE McCartney has reached out to the contractor, Underground Utilities, will be back next month to fully restore the right-of-way on this project back to its original condition.

These projects were both completed using absolutely no local funding.

BILLBOARD

I talked to the owners of Knox Lake Marina in regards to their sign in the right-of-way at North Main and Ankenytown Road. I explained that their sign, the same as the Lind billboard, is a zoning violation and that it is on Village property and must be moved. They understood and indicated that the sign would be removed by the end of May.

BOARD OF ZONING APPEALS

No new business.

BWC Training

I attending trench safety training with three of our staff all day on April 28th. Two staff-members returned the following day for another full day of advanced trench safety training. We were extremely please with this training and it will be fully utilized when we dig underground for tasks such as sewer/water taps and water breaks.

COMMUNITY DEVELOPMENT

The Fredericktown Community Development Foundation (FCDF) did NOT meet in April. 43019 magazine has been printed but, due to a misprint, the Mayor's State of the Village article is missing on page 12. FCDF has assured us that the problem is not on our end but on the end of the firm that prints the publication. The FCDF will meet next on April 6th at the Fredericktown Local Schools Administrative Building.

LIBRARY ROOF SHINGLE REPLACEMENT

The Fredericktown Community Library lost several more shingles from the roof during the recent windstorm. Revere Roofing has reinstalled those shingles and the roof is watertight. Revere Roofing, who now have a facility in Fredericktown, has indicated that the roof should be well-sealed now that we have had some consecutive days warm enough for the sealant on the shingles to melt the shingles together, as one single unit.

STREET IMPROVEMENTS

The 2023 Street Improvements has been advertised for bids. We had applied for grants covering 48% of the estimated construction costs but we were denied OPWC funding. The project consists of:

- all of Mulberry Street (estimated \$125K)
- Struble Circle, the northern half of the circle (estimated \$80K)

The Public Works Committee recommended paving these two streets, based on volume of traffic and the current condition of the streets in question. Council approved putting this project out for public bids and bids will be opened publicly on May 1, 2023, in the Council Chambers.

OHIO ENVIRONMENTAL PROTECTION AGENCY GRANT

Our application with the OEPA for hydrant/valve exercising equipment is currently pending OEPA approval. We anticipate hearing back from OEPA in regards to this sometime this month.

PLANNING COMMISSION

The Planning Commission will continue to meet on an as needed basis.

SERVICE DEPARTMENT

The crew foxed several water leaks in the last month, including one on W. Fifth Street today (4-14-23).

We still have approximately 200 tons of road salt in storage for next year.

SHADE TREE COMMITTEE

We will be working with Fredericktown Local Schools in an effort to get the elementary students more involved with planting trees in observance of Arbor Day, on April 28th.

We have also had a contractor remove several diseased and aging trees in Village right-of-way.

STREETSCAPE

Mayor and I spoke with ODOT this week and they still anticipate moving forward with advertising the project around May 11th. The project will NOT include the traffic masts and traffic signals at the square and existing traffic lights will be eliminated from Main and College and Main and Mill/High. The tentative schedule is as follows:

- ODOT will complete their estimated construction costs around April 21st
- The project will be advertised beginning around May 11th
- The project will likely be awarded around July 3rd
- Construction will likely start right after the 2023 Tomato Show ends
- The project will likely be finished sometime in 2024, depending on supply chain issues
- We will receive our TAP funding as planned, even if the project runs into 2024
- The paving (overlay) will be included as part of the project

UTILITIES

Please see Mike Hannan's March Utility Report on the Shared Drive.

Mayor and I are currently working with Mike in determining how best to move forward in the long-term in regards to the microwave and bio-solids press.