

December 15, 2025

The Fredericktown Village Council met in regular session on December 15, 2025 at 7:00 p.m. at the Fredericktown Municipal Building.

PRESENT: Council Members Brewer, de Rojas, Hobson, Lanuzza, McKnight and Shoemaker; Administrator Snell; Chief Myers; Solicitor Landon; Fiscal Officer Graves.

Mayor Day called the meeting to order at 7:00 p.m.

INVOCATION: Chief Myers, Fredericktown Police Department.

MINUTES: Brewer made a motion to approve the December 1, 2025 council meeting minutes. Seconded by McKnight. All Yea.

VISITOR COMMENTS: None

LEGISLATION:

(Third Reading) **RESOLUTION NO. 2025-30 - A RESOLUTION ESTABLISHING MEMBERSHIP IN THE KNOX COUNTY REGIONAL PLANNING COMMISSION**
Lanuzza made a motion to pass Resolution 2025-30. Seconded by Brewer. All Yea.

(Second Reading) **ORDINANCE NO. 2025-31 - AN ORDINANCE ESTABLISHING SANITARY SEWER RATES FOR CUSTOMERS OF THE VILLAGE OF FREDERICKTOWN, OHIO**

(First Reading) **ORDINANCE NO. 2025-32 - A RESOLUTION OF THE VILLAGE OF FREDERICKTOWN, KNOX COUNTY, OHIO APPROVING THE ANNEXATION OF 1.844 ACRES OF REAL PROPERTY**

(First Reading) **RESOLUTION NO. 2025-33 - A RESOLUTION ADOPTING THE KNOX COUNTY EMERGENCY MANAGEMENT AGENCY'S HAZARD MITIGATION PLAN AND PASSING AS AN EMERGENCY**

Lanuzza made a motion to waive the three readings of Resolution 2025-33. Seconded by Shoemaker. All Yea. Lanuzza made a motion to pass Resolution 2025-33. Seconded by Brewer. All Yea.

OLD BUSINESS:

- Water Improvements Project: Will begin construction in January 2026
- Sewer Plant Project: Equipment has not shipped, waiting on the U.S. Supreme Court's ruling on tariffs.
- Streetscape Project Wrap-up: No update.
- Continuity of Operations Plan: No update.
- Crossing signs at crosswalks: No update.
- Cyber Security Plan: Received template from Knox County IT, will bring legislation to first meeting in January
- Library Agreement: No update.

NEW BUSINESS:

- Mayor Day thanked Council Members de Rojas and Hobson for serving on Council the past four years.
- Brewer asked if it was too late to have the Christmas lighting contest. He will get photos on December 16th. Village will announce winners by December 29th. Same prize amounts as in 2025.
- Discussion was had about the utility bills being late to residents due to the postal service. Graves said we are looking at getting new billing software in 2026 that will enable the village office to email bills to residents (paperless billing).

VILLAGE ADMINISTRATOR'S REPORT:

- See Admin Report.
- Water main connection project near police department complete.
- Receiving about \$12,800 for surplus sales.

FISCAL OFFICER'S REPORT:

- Council reviewed the bills, financial reports and bank reconciliation statement for the month of November 2025. Hobson made a motion to approve the financial reports, bills and bank statement for November 2025. Seconded by Lanuzza. All Yea.

POLICE CHIEF'S REPORT:

- All but one part-time officer completed taser training.
- Ohio Attorney General audit on finger printing procedures went well.
- No Neighborhood Watch meeting this December.

COMMITTEE REPORTS:

- Safety, Public Works and Finance Committees – next meeting January 19th
 - Public Works – Brewer asked about shoveling S. Main St. sidewalks. Discussion followed. Snell will get a quote for having sidewalks shoveled.
- Planning Commission – to be determined
- Miscellaneous Committee Reports
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EXECUTIVE SESSION:

- Lanuzza made a motion to enter into executive session to discuss personnel. Seconded by de Rojas. All yea. Council entered into executive session at 7:23 p.m. Council returned to regular session at 7:28 p.m.

PERSONNEL:

- Lanuzza made a motion to hire Jay Sheffer as Chief of Police effective January 12, 2026. Hired at current salary of Chief Myers with two weeks of vacation at employment date and two additional weeks of vacation after completion of six months employment. Granted 40 hours of sick time without any cash value.

ADJOURNMENT: Hobson made a motion to adjourn. Seconded by de Rojas. All Yea.

Meeting Adjourned at 7:29 p.m.

Jerry Day, Mayor

Suzan Graves, Fiscal Officer