

June 19, 2023

## **COUNCIL PUBLIC HEARING ON THE ANNUAL BUDGET**

June 19, 2022 at 6:45 p.m.

**PRESENT AT ROLL CALL:** Council Members Brewer, Hobson, Lanuzza, McKnight; Mayor Day, Administrator Snell, Chief Myers, Solicitor Landon, Fiscal Officer Graves. Council Members de Rojas and Shoemaker were absent.

A Public Hearing was held at 6:45 p.m. on the proposed budget for the Village for the year ending December 31, 2024. No comment from the public was made. Hobson would like Fiscal Officer Graves to clarify the increase in water fund other expenses.

Brewer made a motion to close the public hearing. Seconded by Hobson. All yea, except de Rojas and Shoemaker.

Hearing closed at 6:55 p.m.

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## **REGULAR SESSION**

The Fredericktown Village council met in regular session on June 19, 2023 at 7:00 p.m. at the Fredericktown Municipal Building.

**PRESENT:** Council Members Brewer, Hobson, Lanuzza, McKnight; Mayor Day, Administrator Snell, Chief Myers, Solicitor Landon, Fiscal Officer Graves.

**ABSENT:** Council Members de Rojas and Shoemaker. Lanuzza made a motion to excuse the absence of Council Members de Rojas and Shoemaker. Seconded by Brewer. All Yea.

Mayor Day called the meeting to order at 7:00 p.m.

**INVOCATION:** Gail Angel, United Methodist Church.

### **MINUTES:**

Hobson made a motion to approve the May 15, 2023 council meeting minutes. Seconded by McKnight. All Yea, except de Rojas and Shoemaker.

Hobson made a motion to approve the May 18, 2023 council work session minutes. Seconded by Lanuzza. All Yea, except de Rojas and Shoemaker. Brewer – Abstained.

### **VISITOR COMMENTS:**

#### **Mickey Cochran**

- Thanked Chief Myers for help with Memorial Day Parade.
- Presented new wreath for Memorial on Square.
- Handed out information and gave speech about his Sister, Julie Cochran – would like to get a permanent memorial for her in the Village. Mayor will work on this with Mickey.

- Working with Jim Singrey in getting banners for MIA/KIA soldiers to put on light poles. Have one donation for flags already, others in meeting expressed interest in donating as well. Administrator Snell will check on how many poles will be installed during the Streetscape project, and what size banner would work. (Mayor thanked Jim Singrey for his Memorial Day speech.)

**Justin Smith**

- Gave presentation on business plan for proposed juice bar on North Main Street,

**Helen Fry**

- Did not agree with how her comments were written in the May 8 and 15 minutes.

**LEGISLATION**

*(Third Reading)* **ORDINANCE NO. 2023-11 – AN ORDINANCE AUTHORIZING THE FISCAL OFFICER TO SUBMIT THE PROPOSED 2024 BUDGET FOR THE VILLAGE OF FREDERICKTOWN TO THE KNOX COUNTY AUDITOR**

Hobson made a motion to pass Ordinance 2023-11. Seconded by Brewer. All Yea, except de Rojas and Shoemaker.

*(Second Reading)* **RESOLUTION 2023-15 – A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PARK NATIONAL BANK FOR BANKING SERVICES**

Lanuzza made a motion to waive the third reading of Resolution 2023-15. Seconded by McKnight All Yea, except de Rojas and Shoemaker.

Lanuzza made a motion to pass Resolution 2023-15. Seconded by Brewer. All Yea, except de Rojas and Shoemaker.

*(First Reading)* **RESOLUTION NO. 2023-17 - A RESOLUTION ACCEPTING THE RECOMMENDATIONS OF THE 2023 KNOX COUNTY TAX INCENTIVE REVIEW COUNCIL CONCERNING PARCELS OF COMMERCIAL REAL PROPERTY IN THE VILLAGE OF FREDERICKTOWN RECEIVING TAX EXEMPTIONS FOR PURPOSES OF ECONOMIC DEVELOPMENT**

*(First Reading)* **ORDINANCE NO. 2023-18 - AN ORDINANCE REPLACING THE EXISTING ZONING ORDINANCE (2007-03) WITH A NEW ZONING CODE**

*(First Reading)* **ORDINANCE NO. 2023-19 - AN ORDINANCE ESTABLISHING WATER AND SEWER TAP FEES FOR RESIDENTS AND NONRESIDENTS SERVICED BY THE VILLAGE OF FREDERICKTOWN, OHIO**

**OLD BUSINESS:** None

**NEW BUSINESS:** None

**VILLAGE ADMINISTRATOR'S REPORT:** See attached.

- ODOT will open Streetscape bids on Thursday, June 22 at 10:00 a.m.
- Shared completed projects spreadsheet.

**FISCAL OFFICER'S REPORT:**

- Council reviewed the bills, financial reports and bank reconciliation statement for the month of May 2023. Hobson made a motion to approve the financial reports, bills and bank statement for April 2023. Seconded by McKnight. All Yea, except de Rojas and Shoemaker.

**POLICE CHIEF REPORT:**

- Neighborhood Watch Meeting – Tuesday, June 20 at 5:30 p.m.
- Thanked Administrator and Street Department for cleaning police department building and getting ramp installed. Will be getting railing for ramp.
- Currently doing Defensive Tactics training at Mount Vernon, one hour per month.

**SOLICITOR'S REPORT:**

- Worked with Administrator Snell on a legal opinion for the SIB loan for Streetscape project.

**COMMITTEE REPORTS:**

**PLANNING COMMISSION:** None. Next meeting to be determined

**FINANCE, PUBLIC WORKS, SAFETY:****Public Works and Finance:**

- Gave recommendation for charge for EV charging stations. \$1.00/15 minutes, reassess in 3 months. Administrator Snell will work with Solicitor Landon on Legislation.
- Bike Path and Simons Avenue will have some resealing done.
- Tornado siren at Fire Station is not working, Vasu will be replacing a part.
- Next meeting July 17<sup>th</sup>

**MISCELLANEOUS COMMITTEE REPORTS:** None

**ADJOURNMENT** – McKnight made a motion to adjourn. Seconded by Hobson. All Yea.

Meeting Adjourned at 7:46 p.m.

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Mayor Jerry Day

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Suzan Graves, Fiscal Officer

**TO: MAYOR & COUNCIL**  
**FROM: BRUCE SNELL, VILLAGE ADMINISTRATOR**  
**DATE: JUNE 19, 2023**  
**SUBJECT: ACTIVITY REPORT**



**BOARD OF ZONING APPEALS**

No new business.

**BWC GRANT**

We have received the cash payment and we have taken ownership of the new inflatable shoring. The company representative also gave our Service Department staff training on properly setting up the shoring. This equipment will help to ensure that our staff can work safely in trenches for utility line installation, taps and repairs.

**COMMUNITY DEVELOPMENT**

The Fredericktown Community Development Foundation (FCDF) met on May 4<sup>th</sup> to discuss economic development in the community. They will meet again at the FLS Board of Education Building on Thursday, July 6<sup>th</sup>. I put the May Meeting Minutes on the Shared Drive under FCDF and I will do the same with the June Meeting Minutes once they are approved.

**ELECTRIC VEHICLE CHARGERS**

Fredericktown Chevrolet did not have an electric vehicle in stock so a friend of mine that lives here in town (Roger Stevens) loaned me his vehicle to charge for a couple hours to see how many kilowatts it took per hour to charge his Chevrolet Volt. I charged his volt for approximately two hours and two minutes and it used 6.7 kilowatts in that timeframe. I went on a short fieldtrip to do some research on how other parties impose fees for charging services. I will share what I learned at the committee meeting(s) Monday evening.

**STREET IMPROVEMENTS**

We got the contract signed for street repairs and had our pre-construction meeting with Kokosing Construction earlier this month. Kokosing submitted the low bid of \$189K. The project consists of:

- milling and paving all of Mulberry Street and rebuilding a deteriorated catch basin
- milling and paving approximately 2/3 of Struble Circle
- possibly milling and paving several patches on badly deteriorated spots in several other places

We are also considering sealing Simons Avenue and the Owl Creek Trail and I will share more about that with Council at the committee meeting(s) Monday for consideration.

**OHIO ENVIRONMENTAL PROTECTION AGENCY GRANT**

We have received notification from OEPA that we have been awarded the \$5,658 grant for the purchase of hydrant and valve exercising equipment. AS soon as OEPA has signed the

agreement, we are free to move forward on the purchase of this equipment. This equipment may help prevent strains and sprains as it takes considerable strength (and time) to open and close virtually every hydrant and valve within our water infrastructure.

### **PLANNING COMMISSION**

The Planning Commission will continue to meet on an as needed basis. We have nothing scheduled for this month at this point.

### **SERVICE DEPARTMENT**

The staff has had a break from mowing during the recent drought and that has given them time to address other maintenance issues on streets and utilities. We are jetting out some problem areas of our sewer infrastructure and we do this periodically as a preventive measure.

### **SHADE TREE COMMITTEE**

We have one more tree to remove, then we should be finished with our spending on tree maintenance and planting. We have been recognized as a Tree City once again but still have not gotten our award package thus far.

### **STREETSCAPE**

The Streetscape Project went out to May 11<sup>th</sup>. The project will NOT include the traffic masts and traffic signals at the square and existing traffic lights will be eliminated from Main and College and Main and Mill/High. The tentative schedule is as follows:

- Bids will be opened on June 22<sup>nd</sup>
- The project will likely be awarded to the best and lowest bidder around July 3<sup>rd</sup>
- Construction will likely start right after the 2023 Tomato Show ends
- The project will likely be finished sometime in 2024, depending on supply chain issues
- We will receive our TAP funding as planned, even if the project runs into 2024
- The paving (overlay) will be included as part of the project

### **UTILITIES**

We have had some significant challenges over the past several weeks at the WWTP and those challenges primarily stem from issues with the microwave and sludge press. It appears we have figured out the problems with the press, for now, and the microwave has run fairly smooth this week, but it is only a matter of time before the microwave gives us problems again. It's hard to explain the problems with the microwave without actually showing Council the microwave. I will shoot a video of the sludge press and the microwave before the committee meeting(s) Monday.

The microwave was down for a week with no end in sight, and Utility Superintendent Mike Hannan suggested bringing in a highly recommended microwave technician from out of state to look at our microwave. Acting Mayor Lanuzza and I talked, called a client of this technician, and only then made a decision as an emergency measure to bring this technician in to look at our microwave and make some recommendations as to how we might choose to approach the future, as far as the processing of bio-solids is concerned.

As I have said before, our microwave is a highly complicated but outdated twenty-year-old piece of equipment and it is starting to break down with more frequency. Mike and I are thinking we will likely soon be faced with three options:

- go back to producing Class B sludge, as we did till around 2003; this would seem to be the most expensive option.
- replace the microwave with a new model, which would produce Class A sludge; this would seem to be the second-most expensive option
- refurbish the twenty-year-old microwave with new electronic components for a fraction of the cost of the previous two options

If we do in fact go with the option of refurbishing the existing microwave and sludge press, we will continue to produce Class A sludge at a fraction of the cost of the two other options. The technician will arrive from North Carolina Tuesday morning and will evaluate our equipment and will make a recommendation to the Village, as to how to move forward in the way of how best to move forward and what we might expect to spend in doing so.

#### **MISCELLANEOUS**

We made some changes to the spreadsheet Suzy created. We added the ODOT Safe Routes to School Project and the ODNR OCT Beautification Project. We will work to keep this spreadsheet updated as this sheet documents the work Mayor and Council have accomplished since 2016, and the spreadsheet clearly shows that the work was completed in a highly cost-effective manner. Looking back, there are always things we may have done differently in hindsight, but I would say Council has done an outstanding job overall working effectively within their means. It seems one would have to look pretty hard to find a municipality that has done more projects with less out of pocket than the Village of Fredericktown has, but that is just my assessment.



# PROJECTS 2016 - PRESENT

YEAR	PROJECT	FUNDING SOURCE	TOTAL FINAL COST	GRANT	LOAN	LOAN PAID	LOCAL SHARE	TOTAL VILLAGE SHARE	PROJECT COMPLETE
2016	SEWER SEPARATION PHASE 5 & 6	OHIO PUBLIC WORKS COMMISSION	\$288,005.68	\$136,144.00	\$45,381.00		\$106,480.68	\$151,861.68	✓
2016	STREET IMPROVEMENTS	OHIO PUBLIC WORKS COMMISSION	\$178,676.16	\$53,400.00	\$53,400.00	✓	\$71,876.16	\$125,276.16	✓
2016	OWL CREEK TRAIL IMPROVEMENTS	OHIO DEPT OF NATURAL RESOURCES	\$165,000.00	\$165,000.00	\$0.00	✗	\$0.00	\$0.00	✓
2017	STREET IMPROVEMENTS	OHIO PUBLIC WORKS COMMISSION	\$218,182.61	\$110,169.00	\$51,285.98	✓	\$56,727.63	\$108,013.61	✓
2017	SAFE ROUTES TO SCHOOL 2017	OHIO DEPT OF TRANSPORTSTION	\$358,401.00	\$358,401.00	\$0.00	✗	\$0.00	\$0.00	✓
2018	STREET IMPROVEMENTS	OHIO PUBLIC WORKS COMMISSION	\$171,173.30	\$48,000.00	\$57,073.26	✓	\$66,100.04	\$123,173.30	✓
2018	STATE ROUTE 95 CULVERT	OHIO PUBLIC WORKS COMMISSION	\$110,572.32	\$75,698.35	\$0.00	✗	\$34,873.97	\$34,873.97	✓
2019	SEWER SEPARATION PHASE 7 & 8	OHIO PUBLIC WORKS COMMISSION	\$170,541.80	\$121,380.00	\$4,152.21	✓	\$45,009.59	\$49,161.80	✓
2019	STREET IMPROVEMENTS	NONE	\$102,763.29	\$0.00	\$0.00	✗	\$102,763.29	\$102,763.29	✓
2019	GIFFORD WATER LOOP	NONE	\$70,809.50	\$0.00	\$0.00	✗	\$70,809.50	\$70,809.50	✓
2020	STREET IMPROVEMENTS	OHIO PUBLIC WORKS COMMISSION	\$193,928.91	\$142,324.98	\$39,823.98	✓	\$11,779.95	\$51,603.93	✓
2020	CARES ACT FUNDS*	FEDERAL CARES ACT	\$189,041.65	\$189,041.65	\$0.00	✗	\$0.00	\$0.00	✓
2021	STREET IMPROVEMENTS	OHIO PUBLIC WORKS COMMISSION	\$247,165.60	\$163,644.00	\$54,548.00	✓	\$28,973.60	\$83,521.60	✓
2022	STREET IMPROVE & LIBRARY PARK LOT**	NONE	\$136,263.83	\$68,131.92	\$0.00	✗	\$68,131.92	\$68,131.92	✓
2022	SEWER SEPARATION PHASE 9-11***	FEDERAL RECOVERY ACT	\$641,422.07	\$641,422.07	\$0.00	✗	\$0.00	\$0.00	✓
2022	WATER TOWER REHAB***	FEDERAL RECOVERY ACT	\$421,380.00	\$421,380.00	\$0.00	✗	\$0.00	\$0.00	✓
2022	SEWER AUGER	FEDERAL RECOVERY ACT	\$40,393.00	\$34,789.00	\$0.00	✗	\$5,604.00	\$5,604.00	✓
2023	TRENCH SAFETY GRANT	BUREAU WORKERS COMP	\$8,995.00	\$7,196.00	\$0.00	✗	\$1,799.00	\$1,799.00	✓
2023	H2OHIO EQUIPMENT GRANT	ENVIRONMENTAL PROTECTION	\$5,657.86	\$5,657.86	\$0.00	✗	\$0.00	\$0.00	✓
			\$3,718,373.58	\$2,741,779.83	\$305,664.43		\$670,929.33	\$976,593.76	26% VILLAGE SHARE
				SAVINGS					

\* SUBGRANTED \$36,000 TO FIRE & EMS - REMAINING WAS REALLOCATED TO POLICE PAYROLL

\*\* MOUNT VERNON & KNOX COUNTY LIBRARY BOARD SPLIT THE COST OF PAVING AND ROOFING OF FREDERICKTOWN COMMUNITY LIBRARY

\*\*\*KNOX COUNTY COMMISSIONERS SHARED OVER \$800,000 IN THEIR OWN ARPA FUNDING WITH THE VILLAGE IN ORDER TO GET THE SEWER SEPARATION AND WATER TOWER REHAB PROJECTS COMPLETED IN 2022